

## Event Series in Eventor

A little-known function in Eventor is the 'Series' function, which offers a range of flexible scoring systems for any series of events. It has three great advantages:

- 1) It's already set up and needs no new coding
- 2) It uses event results that are recorded in Eventor, avoiding double handling, and
- 3) Like the rest of Eventor it provides a permanent archive of results.

This description assumes that the events which will form part of the Series have been previously set up in Eventor. The Series point score is then calculated from the results uploaded into Eventor.

A decision has to be made on the point scoring system to be used, which in Eventor is called a Score Table. If the Series contains events of different formats, such as Sprint/Long/Middle, the fairest system is to use points based on the ratio of a runner's time to the time of the winner in that class. If all events have a similar format, then a system based on placings is recommended.

SOFT has prepared a downloadable guide which is a useful reference. Access it at: [https://eventor.orienteering.asn.au/Documents/Guide\\_Eventor - Manage\\_series.pdf](https://eventor.orienteering.asn.au/Documents/Guide_Eventor_-_Manage_series.pdf). There are also some online prompt buttons, shown thus ①

Here is a guide to the steps in the process:

### 1. Set up the Series

- 1.1 Login as an Administrator, at a level to suit the Series i.e. Club, or State
- 1.2 Go to Administration / Events / Series, in the next window click 'Create new score table'.
- 1.3 Enter a name for the Table.
- 1.4 Fill in either the place-based parameters, or Time-based Parameters. Click Save.
- 1.5 Click either the back arrow, or cancel.
- 1.6 In the Series window, choose the Score Table which you have created and set additional parameters if required.
- 1.7 In the Edit Series window, click 'Add class'.
- 1.8 Enter the Class Name as previously defined in the desired event. Click Save.
- 1.9 Repeat as necessary for each class. Classes that are not included in the point score (such as Novice, or EOD) can be skipped.
- 1.10 Click Save when complete.

### 2. Link existing events into the Series. To do this you need to know the EventorID number of each event in the Series. These can be found by going back to the Eventor Calendar and clicking on an event name. The EventorID appears in the URL line of your browser, e.g. <https://eventor.orienteering.asn.au/Events/Show/9128> for event ID number 9128.

- 2.1 Go to the Series window and choose the Series again.
- 2.2 In the Edit Series window, click 'Add Event'.
- 2.3 Select the option 'Results are fetched from Eventor, event ID' and enter the EventorID number that you found earlier. If it is a multi-race event then add the race number. Click Next.
- 2.4 Eventor will call up the event details from its database. Edit as required. Click Save.
- 2.5 Repeat as necessary for each event.
- 2.6 Click Save when complete.

### **3. Update results after each event**

- 3.1 Go to the Series window and choose the Series.
- 3.2 Event details will appear, including the time of results upload and the numbers of runners in each class. Check that the event status is “completed”.
- 3.3 Click on Edit Event, then Edit Results.
- 3.4 In ‘Data Source’, click ‘from Eventor’. Check that the correct Score Table is selected (it does NOT automatically update).
- 3.5 Set other options if applicable. Click Next.
- 3.6 the next window (step 3 of 4) allows manual editing of a runner’s results, however this is not usually recommended. Click Next.
- 3.7 this window (step 4 of 4) shows runners whose person name or club is unknown or mismatched. The drop-downs give possible choices and can be selected if you know the correct value. When complete, click Next.
- 3.8 the next window confirms that the point scores have been calculated and saved. Click ‘Show standings’ to produce a formatted point score table, which can be printed if required.

### **4. Accessing the Results**

Competitors can access the Series results (‘standings’) from Eventor anytime after they have been updated. However, it is far from obvious how to find them ! Therefore the Organiser should send out an email to notify runners when the results have been updated.

To access, open Eventor – you do not need to be logged in. Click on any event in the Series. Look at the text boxes on the right-hand side of the screen, part-way down after the results and Livelox results (if used). There will be a box headed ‘Series’, with a hyperlink to take you to the Standings listing.

This version prepared by Robert Spry, 15/10/2019