



ORIENTEERING NSW

CONTROLLERS WORKSHOPS June/July 2018

Controlling is important. Controllers are the key to ensuring orienteering events are safe, high quality and fun. They check the design of courses, control location, mapping. And they are responsible for overseeing the organisation of events, in particular ONSW's safety requirements.

More generally, Orienteering relies on volunteers to conduct its events.

Orienteering NSW is holding some workshops to explain what is expected of **event organisers, course setters, preliminary search co-ordinators and controllers**. The workshops are aimed at orienteers who:

- are inexperienced at event organisation or course setting;
- wish to become an accredited controller;
- wish to learn more about event safety and search procedures (risk management).

Attendance at the workshop is a key requirement to becoming a Level 1 or Level 2 controller. **You are also welcome if you are interested in aspects of event organising, risk management or course setting - without wishing to become accredited.**

Details of the Workshops

You have the choice of

- (1) a workshop in the Hunter Valley (**Kurri Kurri**) from 9am to 5pm, **Saturday 23 June**
- (2) a workshop at **Sydney Olympic Park** from 9am to 5pm, **Saturday 30 June**
- (3) doing the modules **over 3 nights**, either at Sydney Olympic Park, Chatswood or via Skype – the nights will be **between 24 June and 14 July**. Precise timing will depend on the preferences of those who wish to attend this way.

The workshops are a mixture of talks and exercises. There will be some pre-workshop reading and thinking required.

Why should you be an event official?

Volunteering at events can be fun. There is the challenge of designing good courses, the enjoyment of setting or checking controls, the pleasure of watching people enjoying their event, working closely and becoming good friends with fellow orienteers and the sense of satisfaction when things go well.

Each event should ideally have:

- an organiser - this person organises the overall event, especially volunteers at registration; start, finish and all the equipment.
- a course setter – this person plans the course(s) and advises of map updates
- a vetter or controller.

A controller is responsible for ensuring that everything at an event runs well (see <https://onsw.asn.au/resources/event-management/controllers>).

At smaller events, a vetter performs the core roles of a controller: checking the courses and ensuring that controls are in the correct locations. At very small events and coaching sessions, one person can be responsible for the entire event.

Mentoring

The Event Organiser and Course Setter modules in these workshops won't give newcomers all the skills needed to set a course, run the computers at the finish, etc. Experienced club members will still need to mentor new volunteers.

Accreditation

Controllers are accredited by the Australian Sports Commission (ASC) under rules administered by Orienteering Australia.

Do I have to be accredited to be involved in running an event in NSW?

No – if you are the **event organiser**, **course setter** or **preliminary search co-ordinator**.

No – if you are the **vetter** of a minor event. **Yes** – if more than 100 competitors are expected.

Yes – if you are to be a **controller** of a major event (State League or above, see table on p3).

Controller accreditation process

Type of official	Attend Workshop	Complete ASC online training	Experience requirements (see next page)
Controller	Yes	Yes (for initial accreditation)	Yes

The [ASC Online training](#) is the Introductory Level Officiating General Principles course, which has modules on Self Management, Managing Environment and People Management. This Course takes about 2 hours to complete and gives an overview of how officials should conduct themselves.

If you are, or recently were, a Level 1 or 2 Controller and wish to renew, or upgrade from Level 1 to Level 2:

- if you haven't attended a relevant controller's workshop in the past 8 years, please attend the Controller's Workshop – you should also do the ASC Online training;
- if you have attended a relevant controller's workshop and have the relevant experience, please complete the Orienteering Australia (OA) [Controller Re-accreditation Form](#).

Controller Experience requirements

These are outlined in the OA [Controller Initial Accreditation Form](#). These requirements can be quite difficult to meet, so the ONSW Technical Director can approve other people whose experience is appropriate. ONSW does not impose any requirements in addition to OA's.

OA EVENT GROUP	NSW EVENT NAMES	CONTROLLER MUST BE AT LEAST
Major Events		
A1	Australian Championships (Long Distance, Middle Distance, Sprint and Relay), Australian 3 Days (overall), National Orienteering League Events (multiple events)	Level 3
A2	Australian 3 Days (single day), National Orienteering League Event (single event)	Level 2
B1	NSW Championships (Long Distance, Middle Distance and Sprint), Australian Schools Championships	Level 2
B2	Badge Events	Level 2
C1	NSW State League events, Christmas 5-Days (single day)	Level 1
Minor events		
C2	When the organiser of a Minor event expects an entry of greater than 100, the event should be controlled by an accredited event controller. Other events should be vetted.	Level 1

How to register

Send an email to Andrew Lumsden, ONSW Technical Director (lumsden.byers@gmail.com):

- Saying which workshop(s) you wish to attend;
- If you want to attend via Skype, please let Andrew know your Skype name.

Questions

Please contact Andrew Lumsden (lumsden.byers@gmail.com) or 9412 3545.