# Position Description

Title: Junior Squad and Schools Team Manager
Reporting to: Coaching Director/Board of Orienteering NSW

### Overview

Orienteering NSW is seeking a manager for the NSW Junior Squad and All Schools Team initially for 2018. The Junior Squad and Schools Team Manager role involves coordinating with the Junior Squad Coach to provide members of the squad with high quality training opportunities and travelling with the schools team to the Australian Championships held at the end of September and/or beginning of October. The role also requires gathering paperwork from athletes and arranging accommodation and travel arrangements during the Australian Championships Carnival, as well as during training camps.

## The Junior Development Squad

The Orienteering NSW Junior Development Squad is a group of orienteers between the ages of 13 and 20 who compete at a state, national and international level. The aim of the squad is to provide high quality training and social opportunities to promising young orienteers who wish to improve both technically and physically. Each year 2 to 3 training camps are organised to provide these orienteers with training opportunities in varied and interesting orienteering terrain.

# The Schools Team (The Carbines)

The NSW All Schools Orienteering Team is a team of school students selected to compete in the School Sport Australia Australian Schools Orienteering Championships, Australian Schools Sprint Orienteering Championships and Australian Schools Relay Orienteering Championships and usually consists of students from the Junior Development Squad. Selection is based on NSW State League events and other major events (such as the Australian 3 Days) when held close to NSW.





## Responsibilities

The manager of the NSW Junior Squad and Schools Team is responsible for:

- organising training camps and other coaching activities for Schools Team and Junior Squad members in consultation with the junior squad coach, or other coaches as required;
- attending the Australian Orienteering Championships Carnival with the Schools Team, and any meetings in relation to the Championships;
- obtaining necessary paperwork from team members and officials before any competitions;
- facilitating communication between the team (and its members) and the board of ONSW;
- liaising with the organisers of relevant competitions on team requirements;
- arranging the provision of uniforms to team members;
- providing appropriate supervision to team members;
- ensuring team members have appropriate medical attention, when necessary;
- ensuring all squad and/or team members have access to timely information on nomination deadlines, training opportunities, competitions and requirements and responsibilities associated with competing for NSW;
- assisting squad and team members to prepare for important competitions; and
- working with scholars to provide the best possible coaching for squad/team members.

# Minimum Requirements

All applicants are expected to, as a minimum, have the following qualifications and experience:

• a current NSW Working With Children Check or WWCC application number:



• experience working with school age children.

Applicants should also be:

- approachable;
- organised;
- interested in sharing their knowledge;
- team minded; and
- enthusiastic about encouraging the growth of the team/squad and the individuals that comprise it.

#### Additional Attributes

Experience and qualifications that will benefit the role of manager include:

- Experience of managing groups.
- Experience in coaching in a bush environment, including setting training activities.
- Experience on hard standard courses.
- An Orienteering Australia Level 1 coaching certificate, or foreign equivalent.
- Current first aid qualification.
- Light Rigid Class or higher drivers license and willingness to drive a minibus.

### Reimbursement

The Schools Team and Junior Squad Manager is a volunteer role, however travel, accommodation and any uniform costs whilst with the team are covered. A \$500 contribution is also available for the manager and an assistant manager transitioning into the position.



## Additional information, Applications and Enquiries

A more detailed position description is available upon request. If you have any enquires, would like to know more or would like to apply for the position of Junior Squad and Schools Team Manager, please contact Toby Wilson, ONSW Coaching Director (coaching@onsw.asn.au)

email: coaching@onsw.asn.au mobile: 0433 171 298

